

**CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
May 15, 2023 - 7:00 P.M.**

The meeting was called to order by Clerk Wishard at 7:00 p.m. **Declaration of Quorum – Members present: Dudley Wishard, Scott Abel, Corey Petterson, Jill Nelson, Kayla Walberg, and Randy Bodensteiner. Absent: Vern Wittenberg Also present: Superintendent Ryan Grow, Principal Josh Tharaldson, staff and community members**

3 Community Comments – A question was asked about possibly broadcasting the meetings on the school GVTV channel.

4 Spotlight on Education – Mr. Bettin showed a power point presentation of activities that have taken place since the last board meeting.

4.1 Math Masters – The Math Masters group made a presentation about their program & recent competition. Coaches & students spoke.

5 Approval of Agenda – MMS Petterson/Walberg to approve agenda as presented. MCU.

6 Approval of Minutes from Previous Meeting – MMS Wishard/Nelson to approve minutes as presented. MCU.

6.1 4/17/23 – Regular Meeting

7 Informational Items

7.1 Principals Report –Principal Tharaldson presented the report, and discussed the following items: A) **Summer School/Enrichment** – Will be held from 6/6/23 – 6/29/23. We anticipate a few more students than last year. B) **23-24 HS Registration** – Students have been registering for classes next year, and all students will be finished before summer break. New students will have an opportunity to register in the fall at our Back to School/Registration Event. C) **New Families** – Principal Tharaldson encouraged anyone interested in attending our school next year to contact the office to start the registration process this spring before summer break for planning purposes. D) – **23-24 High School Handbook** – An updated handbook will be presented at a summer meeting for board approval. E) – **Graduation/Seniors** – Last day of school is Friday, May 19th, if students meet the criteria to be done early. Graduation is Saturday, May 27th, at 2:00 p.m. in the Big Gym. F) **Summer ESY** – Emily Schroer, our DCD special education teacher will be working with 5 students for extended school year. ESY will be held for one week in June, July and August. This is a different program than our Summer Enrichment program.

7.2 Superintendent Report – Supt. Grow discussed the following items: **1) Personnel** – A) **Open Positions** – FT Custodial, Extra-Curricular Bus Drivers, Elementary and Early Childhood SPED Teacher, Band Teacher, Assistant BBB Coach, Jr. High VB, FB, and GBB Coaches, Industrial Tech B) **Bus Training** – Four people attended Entry Level Drivers Training in late April to start the process to become a bus driver. C) **Drill** – On May 10th the staff ran a practice drill to our evacuation site. There were no students involved with the training. Overall things went smoothly. There are a few things we will be adjusting. **2) Educational** – A) **Referendum Executive and Steering Committees** – The committees have been meeting with ATSR and RA Morton. B) **MSHSL Membership** – MSHSL has rolled out a new process for completing the resolution for membership. It still requires board action, but will now be submitted with electronic signatures of the Board Clerk & Superintendent. C) **MSBA Training** – Dates have been provided for upcoming training opportunities. D) - **Upcoming Dates** – May 19th – Seniors Last Day, May 24th – Scholarship Program; May 27th - Graduation **3) Legislative** - A) **Employee Leave** – Several details are being discussed regarding unemployment and employee leave program costs to districts. B) **Last Day of Session**– is 5/22/23. **4) Financial** – A) **Summer Projects** – Most of the bigger summer projects that are planned are ESSER eligible and have been approved in the FIN 160 budget by MDE. B) **23-24 Budget** – Between now & the next board meeting, we will be working on the 23-24 budget. It should be ready for approval by that time. C) **School Bus Arm Grant** – This has been approved. **5) Building/Grounds** – A) **Rider Scrubber** – We are able to get a new scrubber through ESSER funding. The old scrubber will be designated just for gyms, and backup. B) **Playground Fencing** – After meeting with the playground committee, we'll be modifying a couple areas where we will be fencing. C) **Catch Basin on South Side of Parking Lot** – Needs to be dug up & checked out. There is heaving at the curb, and caving/cracking in the blacktop. At the same time, we are looking at improving drainage on both sides of the driveway. D) **North Parking Lot** – There is a section of the parking lot that has bad potholes, cracking, etc. It is a safety hazard and needs to be repaired. One quote Virgil received for this project is \$17,145. E) **Sealcoating & Striping** – Quotes for crack sealing, sealcoating & striping ranged from \$27,500 - \$54,000. We will do more research & bring a recommendation in the next month or so.

7.3 Committee Report –

7.1 Referendum Executive Committee – An update was given by board members Bodensteiner & Walberg.

7.4 **Enrollment Report** – Enrollment numbers as of 5/10/23 for Pre-K thru 12th were 509, compared to 510 on 4/11/23.

8 **Consent Calendar** – MMS Nelson/Walberg to approve Consent Calendar as presented. MCU.

8.1 Approval of Bills Presented – All Funds

Payroll Expense Checks and Checks Written between Board Meetings: 71475-71495/Wires
Payroll Checks/Direct Deposit No Checks – All Payroll

was Direct Deposit

May Bills

Voucher Numbers:

67315-67397

Check Numbers: 71496-71542

Total Payroll/Expense Checks Approved: \$467,336.31

8.2 Approval of Electronic Transfers and Other Banking Transactions

8.3 Approval of Treasurer's Report

8.4 Accept/Approve Donations

8.5 Student Activity Report

9 **Old Business – None**

10 **New Business**

10.1 **Consider Accepting the Retirement of Mary Springer as Early Education Special Ed Teacher** – MMS Abel/Walberg to accept. MCU. Mr. Grow and the board thanked Mary for her many years with the district.

10.2 **Consider Accepting the Resignation of Jesse Eck as Asst FB Coach** – MMS Bodensteiner/Petterson to accept. MCU. Mr. Grow and the board thanked Jesse for his years as Varsity Asst. Coach.

10.3 **Consider Approving a Family Medical Leave Act Request from Amanda Bodensteiner – Consider Approving an FMLA Leave for Amanda Bodensteiner.** – MMS Walberg/Petterson to approve. Roll Call – Abel – Yes, Bodensteiner – Abstain, Nelson – Yes, Petterson – Yes, Walberg – Yes, Wishard – Yes, Motion Carried.

This is an approved medical leave of absence under FMLA, covering the dates 8/28/23-11/17/23. Available sick and personal time will be used, and subsequent unpaid medical leave for remaining dates, is approved without fringe benefits pursuant to Article X, Section 11 of the Education Minnesota Master Agreement.

10.4 **Consider Hiring Jeff Westrum as Head BBB Coach for 2023-2024 School Year** – MMS Petterson/Wishard to approve. MCU.

10.5 **Consider Adopting the Third and Final Reading of MSBA Model Policy 516.5** – MMS Abel/Nelson to accept 3rd and final reading & adopt policy. MCU.

10.6 **Consider Hiring Eide Bailly for Auditing Services for Fiscal Year 2023** – MMS Bodensteiner/Petterson to approve. MCU.

10.7 **Consider Awarding Garden Valley Technologies the Installation of a Network Wi-Fi Clock System** – MMS Petterson/Nelson to approve. MCU.

10.8 **Consider Awarding TechCheck the Project of Updating the District's Telecommunications System** – MMS Nelson/Abel to approve. MCU.

10.9 **Consider Awarding TechCheck the Project of Updating Classroom Audio Enhancement** – MMS Walberg/Nelson to approve. MCU.

11 **Community Questions to the Board of Education Regarding Agenda Items** – Questions were asked and answered.

12 **Future Meetings**

12.1 Regular School Board Meeting on Monday, June 19, 2023, at 7:00 p.m.

13 **Adjournment** – MMS Nelson/Walberg to adjourn at 8:40 pm. MCU