

**CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
February 27, 2023 - 7:00 P.M.**

The meeting was called to order by Clerk Wishard at 7:00 p.m. Declaration of Quorum – Members present: Scott Abel, Corey Petterson, Kayla Walberg, Randy Bodensteiner, Dudley Wishard, and Vern Wittenberg (arrived at 7:14 pm). Absent: Jill Nelson, Also present: Superintendent Ryan Grow, Principal Josh Tharaldson, staff and community members

3. Community Comments – Prior to community comments, Supt Grow thanked the board for their service & presented them with Certificates of
 - Appreciation in honor of School Board Member Month. A question was asked about baseball/softball.
4. Spotlight on Education – Mr. Bettin showed a power point presentation of activities that have taken place since the last board meeting.
5. Approval of Agenda – Clerk Wishard turned the meeting over to Chair Wittenberg. MMS Petterson/Abel to approve agenda as amended, adding item 10.6 – Resignation (Retirement) of Theresa Porter. MCU.
6. Approval of Minutes from Previous Meeting – MMS Bodensteiner/Walberg to approve minutes as presented. MCU.
 - 6.1 1/23/23 – Regular Meeting
7. Informational Items
 - 7.1 Principals Report –Principal Tharaldson presented the report and discussed the following items: A) Resolution from Indian Ed Parent Advisory Committee – Principal Tharaldson discussed AIPAC vote of concurrence/non-concurrence. B) 2023-2024 High School Schedule – Principal Tharaldson reviewed the draft of the schedule for next year. C) MN Dept. of Natural Resources Grant – The District received a \$5,000 grant from the Department of Natural Resources, and the money will be used to purchase snow shoeing & fishing equipment. The goal is to use this equipment with our elementary physical education classes, as well as with other groups. D) – CTE Ag Dept. Funding – Mrs. Monica Johnson applied for \$14,500 in CTE funding from our Pine to Prairie CTE Cooperative to purchase some additional teaching models. Her request was approved! E) – PLC Emergency Manual Update Training – After the board approved the updated manual, Andy Anderson & admin will provide training to all staff with the new updates.
 - 7.2 Superintendent Report – Supt. Grow discussed the following items: 1) Personnel – A) ADSIS – The district has applied for ADSIS funds for 2024 & 2025. As part of our new application, we are requesting to add a 4-6 math position. B) Potential Opening – Due to the potential of an additional ADSIS math teacher position, we are anticipating some movement within our elementary staff, and therefore, are being proactive by posting for a potential elementary position. C) Open Math Position – Our open high school elementary position has been verbally accepted by Abigail Lauderbaugh. D) Open Positions – We currently have open positions for a FT custodian, anticipated Elementary teacher, and bus drivers. 2) Educational – A) MSBA Training – Phase I and Phase II trainings up coming up in early March. B) Parent/Teacher Conferences – These took place on February 16th & 17th. Attendance from parents who have student in the high school was very low. C) High School Schedule – This is nearly finalized. D) Calendar Committee – The calendar committee will meet this week to start working on the 23-24 calendar. As of now, for this year, we have enough instructional hours built into the calendar and don't have days to make up. E) Scheduled Snow Day – March 10th is a scheduled snow day. 3) Legislative – A) Bills – There are several bills being introduced. Links to bills of interest to education were highlighted. 4) Financial – A) ADSIS – The budget and application for FY 24 & FY 25 have been submitted. B) ESSER – All budgets have been submitted. We were notified by MDE that FIN 160 has a couple of modifications to make for final approval. C) Telecommunications – TechCheck gave a presentation to a group of us about their phones and services. If we upgraded our phone system with them, we would save a considerable amount of money each month. D) Grants/Funds – 1) Voluntary Pre-K - I was unable to complete grant, due to time constraints. This isn't a funding source we currently receive or qualify for. 2) School Bus Stop Signal Arm Camera – Notice on successful recipients will be announced at the end of March/early April. 5) Building/Grounds – A) Joint Powers Agreement with Clearbrook – The city has agreed to make some changes and additions to the JPA. These changes & additions are recommendations from our insurance company. B) Custodial Dept. – This department is currently short staffed, and I am planning to meet with the MSEA reps to discuss some possible solutions. This may/may not involve offering some additional hours to paras.
 - 7.3 Counselor/Activities Director Report – The following items were reviewed by the Counselor/AD – A) State/District testing for the 2022-2023 school year. B) The 2023-2024 High School Schedule. C) Spring College Tours/Career Fairs. D) State/Regional/Community Scholarship Programs. E) CG Extracurricular participation for 2022-2023 F) Building Leaders & Good Citizens Within our Extracurricular Activities G) Challenges and Needs in the Extracurricular World. For more detailed information on any of the above items, contact Scott Schafer at sschafer@clearbrook-gonvick.k12.mn.us
 - 7.4 Committee Report –
 - 8.4.1 – Transportation – Board member Abel discussed the recent meeting with Steins regarding the billing for EI, and the Midday Route/Para. He advised that the committee recommended the District pay the EI billing, but will hold the Midday route & para.
 - 7.5 Enrollment Report – Enrollment numbers as of 2/22/23 for Pre-K thru 12th were 532, which remained the same from 1/23/23.
8. Consent Calendar – MMS Wishard/Wittenberg to approve Consent Calendar as presented. MCU.
 - 8.1 Approval of Bills Presented – All Funds

Payroll Expense Checks and Checks Written between Board Meetings:	71202-71249/Wires
Payroll Checks/Direct Deposit	0030513/ Direct Deposit
February Bills	Voucher Numbers: 66387-66509
	Check Numbers: 71250-71307

Total Payroll/Expense Checks Approved: \$741,020.03
 - 8.2 Approval of Electronic Transfers and Other Banking Transactions

- 8.3 Approval of Treasurer’s Report
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- 8.4 Accept/Approve Donations
 - 8.5 Student Activity Report
9. Old Business – None
 10. New Business
 - 10.1 Consider Approving the Principal’s Contract – MMS Petterson/Wittenberg to table until March meeting. A copy of the current contract will be sent to the board. MCU.
 - 10.2 Consider Approving the American Indian Parent Advisory Annual Compliance/Vote of Concurrence or Non-concurrence – MMS Wittenberg/Petterson to accept Vote of Concurrence. MCU.
 - 10.3 Consider Approving the Pay Equity Implementation Report – MMS Wittenberg/Walberg to approve. MCU.
 - 10.4 Consider Awarding RA Morton as the Construction Management Firm to Work With the District for the Building Referendum Process – MMS Walberg/Abel to table decision until next special or regular meeting. A work session will be held prior to the next meeting to allow the board to meet with additional architect firms. MCU
 - 10.5 Consider Paying Steins Bus Services, LLC for January’s Early Intervention Transportation – MMS Bodensteiner/Wishard to approve. MCU.
 - 10.6 Consider Accepting the Resignation (Retirement) of Theresa Porter – MMS Wittenberg/Walberg to accept. MCU. Superintendent Grow and the school board thanked Mrs. Porter for her many years of dedicated service.
 11. Community Questions to the Board of Education Regarding Agenda Items – Questions were asked regarding transportation charges for Indian Education for the 21-22 school year, architect firms, and next year’s high school offerings. The board was complimented on the work done during the meeting.
 12. Future Meetings
 - 12.1 Regular School Board Meeting on Monday, March 20, 2023, at 7:00 p.m.
 13. Closed Meeting for Superintendent Evaluation Pursuant to MN Statute 13D.05, Sub. 3(a) – MMS Walberg/Bodensteiner to close at 8:55 p.m. MCU.
 - MMS Wittenberg/Bodensteiner to reopen meeting at 10:05 p.m. MCU
 14. Adjournment – MMS Wittenberg/Walberg to adjourn at 10:05 p.m. MCU